

**MINUTES
PARK COMMITTEE
Wednesday, August 13, 2014
City Hall, Room 207
5:15 P.M.**

MEMBERS PRESENT: Aldermen Jerry Wiezbiskie, Joseph Moore, Brian Danzinger, and David Nennig

MEMBERS ABSENT: None

OTHERS PRESENT: Dawne Cramer, Dan Ditscheit, Brad Drefcinski, James Andersen, Ann Moeller, Rick Jensen, Ald. Tim De Wane, Ald. Tom De Wane, Ald. Wery, and Ald. Steuer

Approval of the minutes of the meeting of July 9, 2014

No motion was made.

Adoption of the Agenda

No motion was made.

1. Discussion/Action on a request by the Joannes Park Neighborhood Association to host the 1st Annual Music in the Park event

The event is Saturday, August 16, from 12-7 p.m. The Music in the Park event will be located at Joannes Park in the area behind the pool. Estimated attendance is 250 people. Joannes Park Neighborhood Association has rented the Showmobile for the event. Music in the Park is free. They plan on having picnic-type food and beverage. They are also requesting to sell beer and wine. They have hired Pride Alive, a licensed and insured vendor, to sell and serve the beer and wine. They will check all IDs, and wristbands will be used. The beer and wine will be contained to that area of the park. The neighborhood association will have four to five security people equipped with radios. The security plan has been approved by the Police Department. Nine portable toilets paid for by the association will be brought in. Members have applied for their special events permit and will meet tomorrow with that committee. They will have vendor tents in the park. They have been made aware of the noise ordinance; the music will be family-friendly and mostly acoustic. East and West High bands may be there.

Joannes Park Neighborhood Association has rented the shelter and is aware of the policy regarding no glass in the park. Members are responsible for clean-up, and any clean-up needed after the event will be billed to them. We have one issue – they did not get the request in on time for this event on Saturday to get final City Council

approval. We would need this Committee to authorize this event to occur without final City Council approval. We have spoken to the Mayor and Council President Tom De Wane. Both are supportive of allowing the event to happen.

Ald. Wiezbiskie encouraged the neighborhood association to request these events in a timely manner in the future to conform with standard review procedure of Park Committee and then City Council for approval.

Ald. Wiezbiskie opened the floor without objection.

Mike Erickson – He is the President of Joannes Park Neighborhood Association. Mike thanked the Committee for considering the event and assured a more timely application for next year's event.

Shawn Kassien, 1356 Doty Street – He is the Vice President of Joannes Park Neighborhood Association. Shawn said the association was not aware of proper procedure for the event but has learned from the experience.

Ald. Tim De Wane voiced his support of the event.

A motion was made by Ald. Danzinger and seconded by Ald. Nennig to return to regular order of business. Motion carried.

A motion was made by Ald. Nennig and seconded by Ald. Moore to approve the request by Joannes Park Neighborhood Association to host the 1st Annual Music in the Park event contingent upon:

- Final approval from the Special Events Committee;
- All fees, permits, and insurances being obtained;
- No hard liquor allowed – beer and wine allowed in the designated area only;
- Must adhere to all noise ordinances;
- No glass containers allowed in the park;
- All expenses for the event are the responsibility of the Joannes Park Neighborhood Association.

Motion carried.

2. Discussion/Action to accept a donation of new play equipment for East River Van Beaver Park

The Starlite Neighborhood Association applied for a neighborhood grant to enhance the existing playground area. They received a \$3,300 grant, and the neighborhood association added \$500 of their money for a total cost of \$3,800. The money would be used to purchase the two pieces of equipment, wood chips, and concrete. Park staff would be responsible for installing the equipment. Staff worked together with the neighborhood to choose the playground pieces.

A motion was made by Ald. Nennig and seconded by Ald. Moore to approve acceptance of the donation of the new playground equipment for East River Van Beaver Park from the neighborhood association contingent upon all costs for the purchase of the equipment and materials being the responsibility of the Starlite Neighborhood Association. Motion carried.

3. Discussion/Action on the presentation of the preliminary concepts for the redevelopment of Colburn Pool

Staff handed out the three preliminary concepts from Ramaker & Associates. These concepts were received just prior to the meeting; therefore staff had not had a chance to review them. The goal tonight is to consolidate the three concepts into one final concept. A neighborhood meeting was held with Ramaker & Associates at Colburn Pool where input was received prior to developing these concepts. Ald. Wery attended, along with members of the community. Staff would like input on these three preliminary concepts from the Park Committee, City Council, and the general public to develop the final concept.

A motion was made by Ald. Moore and seconded by Ald. Danzinger to open the floor for discussion. Motion carried.

Darryl Matzke from Ramaker & Associates – He met with the interested parties of Colburn Pool and came up with some ideas. The pool is very large at 16,500 square feet. Most communities do not have a pool this large. This is unique and desirable to swim teams. Adequate parking is a problem. The parking lot should be approximately 110 stalls; there are currently 55 stalls. The layout is congested as well. Included in the three concepts will be three unique parking layouts. Darryl began with Option A. The pool would be “L”-shaped remaining east-west orientation like the original pool. It would be an 8-lane 50-meter pool with zero depth and a diving well. There would also be 8 lanes of 25-yard expanse. The bathhouse is quite large, so it could be upgraded. Option A would include a parking revamp to 103 stalls with a looping system that solves the amount of parking but still has the same congestion issue. A few trees would have to be removed for this parking configuration. The size of the pool is 13,800 square feet. The budget for Option A is \$4.3 million, which includes the pool, deck, bathhouse, and site parking improvements. Darryl continued with Option B. The pool would be 50 meters, 8 lanes across. The orientation would be north-south. There is a zero depth wading pool with a ramp entrance connected to one end of the larger pool. There is great opportunity to provide play shelters, a community room, etc. with this concept. This is a 12,145-square-foot pool. The budget for Option B is \$4.1 million. The parking lot would contain 152 stalls; only 81 stalls are required based on square footage. This parking lot configuration would cut down a considerable amount of trees, but the additional stalls would help to accommodate for soccer field parking needs as well. Darryl finished with Option C. The east-west orientation would be maintained. The parking in this proposal is slightly larger than what is required at 114 stalls and is shown expanding to the north into the wooded area. The bathhouse would be relocated. There would be opportunity for a concession stand. The pool would have a 50-meter

long course. A drop slide or climbing wall could be added. Discussions at the meeting included basketball hoops and a log-rolling system. There would be an area with a current to swim against or use for physical therapy. The pool area would be 16,400 square feet. The budget jumps up to \$5.1 million. He would like the Park Committee to consider whether the preference would be to have an attached or detached wading pool. He would also like to discuss where the Committee would like the budget to be. There is a \$1 million difference between a 50-meter competition pool and a 25-yard pool.

Ald. Wiezbiskie asked if each concept's budget would be lowered \$1 million by switching to a 25-yard pool instead of a 50-meter pool. D. Matzke said essentially it would work that way. All three concepts show a 50-meter pool.

Ald. Moore wanted clarification that the budgets for each concept included everything associated with ADA-compliance. D. Matzke stated that was included.

Ald. Moore asked if we could remove 42 stalls in the parking lot in Option B to stay within compliance and also to lower the budget. D. Matzke replied that it was an option.

Ald. Moore spoke about eliminating the wading pool option altogether from the concepts because the City already has five of them that need to be staffed and maintained. The goal of this project is a 50-meter pool. He would like to see an option with a 50-meter pool and some developable area for future improvements if funds can be raised to do so. He would also like Ramaker & Associates to look into a splashpad as an additional option and how that would affect the budget.

Ald. Moore asked if the wading area/zero depth entry area was a request by the neighborhood. D. Matzke replied yes. The zero depth entry provides another accessible entrance to the pool.

Ald. Nennig asked if the budget difference between the first two concepts and the third was partially due to the third having a separate wading pool not connected to the larger pool. He assumed it was because both pools would require mechanical equipment, where the first two concepts would only require one set of equipment to run because the wading pools are actually part of the large pool. D. Matzke stated that was correct.

Ald. Nennig asked D. Matzke if, in his experience, amenities such as basketball hoops and log-rolling as shown in Option C were necessary for proper attendance at a large pool. D. Matzke responded that the community would benefit from these amenities and it might bring a more varied group from the community.

Ald. Danzinger was concerned that if the wading pool was separate we would need to create another accessible entry point to the larger pool. He also said the priority has always been keeping the 50-meter long course. He wanted to know if Option C had the 25-yard runs as well because he appreciates the functionality of having those and being able to utilize the rest of the pool. D. Matzke said it did.

Ald. Danzinger was concerned with the parking and the loss of so many trees. The 114-stall option seems excessive especially when it's possible to have fewer spots and stay within the code. He wondered how the pool can be turned into a revenue generator. Ald. Danzinger liked the possible shelter rental and concession stand options. He would like to see a concession stand that could serve both those in the pool area but also people walking through the park. Option C has a good layout and design, but the cost is not favorable. He also added that amenities are necessary in order to obtain the most attendance. One option would be to install the splashpad and have the option to convert that to something else in the future.

D. Matzke said it was definitely an option to have the "splashpad" area converted at some point.

Ald. Wiezbiskie would like to see the difference in price between the wading pool and splashpad. The Park Department prefers splashpads because they are not staffed and are easy to maintain.

Ald. Wery would prefer Options A or B. The swim lanes and zero depth area is important. He also liked the idea of the concession stand and rental area to hopefully make some revenue. The expanded parking will help with the other activities taking place in the park. A covered area for sitting and eating is necessary.

Leah Frost, 1665 Patten Street – Option A is what the community has wanted since discussions began. The parking in this option is most favorable because it has the least amount of environmental impact regarding the amount of trees left standing. At the last meeting, there was no community support for a splashpad. She would like a connected wading pool so families can stay together. A sitting/eating area and 50-meter pool is a priority. The community room is desired.

Ald. Wiezbiskie asked L. Frost if Option A would be the most sellable in her opinion regarding fundraising because it is what the majority of the community wants. L. Frost believes it would be.

Ald. Wiezbiskie stated that the City has been moving towards replacing wading pools with splashpads. He asked what the objection is to installing a splashpad at Colburn Pool. L. Frost said the objection is exactly because splashpads are all around the City. Colburn Pool should be unique and offer something else to the community.

Ald. Wiezbiskie closed the floor without objection.

Ald. Danzinger asked for direction from staff on how best to convey the Committee and community's thoughts to Ramaker & Associates so that one final concept can be presented with a cost analysis. He also commented that the wading pool option could be explored further but perhaps it should be smaller with fewer amenities for a cost savings.

Ald. Moore said wading pools cost a lot of money to maintain; however, if the wading pool was actually part of the large pool, costs would definitely lower. He liked the layout of the wading pool in Option B. Staffing would not be an issue because the pool would be staffed either way.

Ald. Danzinger spoke about using the existing footprint of the bathhouse. He thought it might be difficult to renovate the area because of its limited dimensions. The concession stand serving both the outside and inside of the pool is important because of revenue generation and benefit to the patrons.

Staff asked the consultant about phasing the plan and wondered how that would work mechanically. For example, if the pool was built and the zero depth entry was added in the future, would the present filters on the pool be able to accommodate the new additions? Staff would also like Ramaker to research if adding amenities will increase the number of patrons. Staff would like to get public input for the zero depth entry portion as to what amenities it should contain.

Staff said the zero depth entry is a basic ADA requirement; it can be very minimalistic and can be sized down. Parking is a very sensitive topic with the neighborhood, especially if the changes require many trees to be cut down. Option A has a very dangerous parking lot. Staff asked D. Matzke what date Ramaker & Associates would like input by in order to work out the final conceptual design.

D. Matzke thought providing that direction by August 22, 2014, would be sufficient. Staff stated they would like comments from the City Council and residents within the next week.

A motion was made by Ald. Danzinger and seconded by Ald. Moore to direct staff to gather input from residents and the City Council on the Colburn Pool conceptual designs, provide concept feedback to Ramaker & Associates by August 22, 2014, and to present the final conceptual draft to the Park Committee at the September 10, 2014, meeting. Motion carried.

4. Report of the Purchasing Manager:

A. Request approval to contract with Blindauer Sheet Metal & Roofing, Inc. for roof replacement of the Marquette Park Shelter for \$10,694

Purchasing Manager Rick Jensen sent out a Request for Quotes. Three bids came back following the specifications outlined in the request. The lowest responsive and responsible bidder is Blindauer Sheet Metal & Roofing, Inc. at \$10,694. If there are any rotten boards under the roof, they would be replaced at \$1.50 per square foot. The recommendation would be to approve the low bidder.

Staff stated this project was bonded for in 2014. The roof is 30+ years old and leaks.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the contract with Blindauer Sheet Metal & Roofing, Inc. for roof replacement of the Marquette Park Shelter for \$10,694. Motion carried.

B. Request approval to purchase outdoor sports lighting fixtures for the Red Smith Park skating area from Musco Sports Lighting LLC for \$13,000

A request was sent out but only one bid was received. It was from Musco, which has provided lighting for other City projects in the past. Staff reached out to another competitor and invited the company to bid. The company did not. Staff also reached out to local distributors who did not bid on the project. Staff feels this is a reasonable bid; therefore, the recommendation would be to approve purchasing the lighting fixtures from Musco Sports Lighting LLC.

Staff stated there are seven fixtures at 1,500 watts per fixture. They are energy efficient metal halide fixtures similar to lights that were purchased for Joannes Stadium and Ted Fritsch Park. The lights have 50% less glare, which is better for the neighborhood and more efficient. If used for 13 weeks 4 hours per day, there is a 5-year payback. If they were used more often, it would be a 2-year payback.

Ald. Nennig asked how much was budgeted for this project. Staff said \$50,000 was bonded in 2014 for the purchase of fixtures, poles, and the installation of both.

A motion was made by Ald. Nennig and seconded by Ald. Moore to approve the purchase of outdoor sports lighting fixtures for the Red Smith Park skating area from Musco Sports Lighting LLC for \$13,000. Motion carried.

5. Discussion/Action on accepting the donation and installation of two wood light poles for the hockey rink at Red Smith Park

The donation is from the Optimist Club of Green Bay who is coordinating it. ATC is donating and delivering two 60-foot wood poles. NWTC will be installing the poles as a training exercise for a class. Our goal is to get these up for the start of the hockey season. Once delivered, staff will inspect the poles.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve acceptance of the donation and installation of two wood light poles for the hockey rink at Red Smith Park contingent upon:

- Signed hold harmless agreement;
- All proper permits and insurances being obtained;
- All materials meeting City codes;

- All costs of the delivery and cost of the poles is the responsibility of ATC;
- All cost of installing the poles is the responsibility of NWTTC.

Motion carried.

6. Discussion/Action on a request by Red Smith Neighborhood Association to donate one Wisconsin Public Service security light to Red Smith Park and a request to have the City fund the installation of a second security light with the City paying the yearly utility cost for both

The Red Smith Neighborhood Association applied for and received a neighborhood grant for \$3,000 to purchase one Wisconsin Public Service security light to be placed in the parking lot. They are also requesting the City fund a second light near the playground equipment and that the Park Department add the yearly cost of utilities for both lights in the 2015 budget. We contacted Wisconsin Public Service for the costs. The parking lot light would cost \$3,890 to install, which means the neighborhood association is short \$890 for one light. To add a second light to the playground area would cost a total of \$5,625 for both lights. Utility cost would be \$210.24 per year per light, plus any subsequent percentage increase. The Park Department did not budget for these lights. Staff talked to Cheryl Renier-Wigg in the Neighborhoods Department, and she said if the association applied for another grant when they offer it again, they probably would get it. At that time, the association would have enough money to pay for both lights.

A motion was made by Ald. Danzinger and seconded by Ald. Moore to open the floor for discussion. Motion carried.

Jane Hansen, 3489 Black Wolf Run – The association was hoping that the \$3,000 grant would be enough for one light but that was not the case. Right now there are no lights in the park. She asked the Committee to approve the request contingent upon the association obtaining the remaining funds to purchase both lights.

Staff suggested putting this item on hold until the next Park Committee meeting to allow time for staff to meet with the neighborhood association to see if something can be worked out.

Ald. Danzinger said the association should apply for the grant and perhaps the City can front the money to begin installation sooner.

A motion was made by Ald. Moore and seconded by Ald. Nennig to return to regular order of business. Motion carried.

Ald. Moore commented that if this item is put on hold until the September Park Committee meeting, then installation would not begin until possibly October when it gets dark much sooner. He suggested that the Red Smith Neighborhood Association use

the \$3,000 grant to go towards two lights, and the City will pay half of the remaining \$2,625.

Ald. Wiezbiskie would like to see if all parties can work together to come up with additional dollars to install both lights.

Staff said the project should be approved as quickly as possible so that there aren't additional costs incurred due to winter construction or it could even delay construction until next season.

A motion was made by Ald. Danzinger and seconded by Ald. Nennig to direct staff to work with the Red Smith Neighborhood Association to try to secure funding to complete the installation of two Wisconsin Public Service security lights at Red Smith Park and bring this back to Park Committee or City Council for approval. Motion carried.

7. Discussion/Action on a request to purchase a reconditioned multi-ski lift handle tow rope for Triangle Hill from Geise Engineering, Inc. for \$17,700

With our existing tow rope system, people going up the tow need to hang on to the rope. Often people let go on the rope, which results in them falling back into people behind them. The system is 40+ years old, and we are one of the last cities to use this system. Also, the ropes fray often, causing more maintenance and down time to repair. With the new system, the tubes clip on to a steel cable, which is more user friendly. A new system would cost \$36,000. We received two quotes for a reconditioned used system. We got one quote for \$20,950 and one for \$17,700. The low quote vendor gave us references, which we contacted. An owner of three skill hills who has a total of nine lifts said he purchased three reconditioned tow lifts from this company. Of all of his tow lift systems, his favorite is the system we are considering. He has had no problems with the used systems he has purchased. The used system we would purchase is 20 years old. It is totally reconditioned and all of the parts that needed replacement have been replaced. The purchase includes the top and bottom pulleys, the motor, steel cable, tow rope handles, two emergency stop gates, shipping and handling, and a one-year warranty on parts. Our Facility Supervisor had conversations with the company. We have pictures – there is no rust on the equipment. The steel cable is new. If we update our system, visitors will not be able to bring their own tubes to the park. They will have to rent ours, which adds to safety. We will need to buy more tubes to accommodate this system. We bonded \$31,300 for the entire project, which will fund the purchase of the equipment, installation, re-grading of the hill, and the purchase of more tubes.

A motion was made by Ald. Danzinger and seconded by Ald. Nennig to approve the request to purchase a reconditioned multi-ski lift handle tow rope for Triangle Hill from Geise Engineering, Inc. for \$17,700. Motion carried.

8. Discussion/Action on a request to hire an engineering consultant to complete the plans and specifications for the relocation of the train and giant slide at Bay Beach Amusement Park

We sent out Requests for Proposals to several consultants. We only received one proposal. We followed up with all of the companies who did not submit proposals, and the majority said they declined because they are busy and could not commit to the deadlines. One declined because they felt they did not have amusement park experience. The requested services listed in the RFP included survey, construction plans with specifications, and submitting plans to the state for approval. Staff would recommend denying the proposal from the one company that submitted and adjusting the timeline for a fall/winter design and reissue the Request for Proposals. We wanted to begin some construction this fall, but this will probably be pushed back until spring now.

Ald. Wiezbiskie asked how many requests were sent out. Staff replied seven were sent.

Ald. Wiezbiskie said we could resubmit the request to companies from out of state as well.

Ald. Nennig asked if the giant slide was in good condition. Ald. Wiezbiskie said it was recently refurbished.

Staff stated that since the City received the train and track donation, we are reconsidering the track alignment to accommodate more trains, along with making room for the future boardwalk. Therefore, the slide will likely have to be moved.

A motion was made by Ald. Moore and seconded by Ald. Nennig to deny the Request for Proposals, to hire an engineering consultant to complete the plans and specifications for the relocation of the train and giant slide at Bay Beach Amusement Park, to direct staff to resubmit the Request for Proposals, and bring the results back to the Park Committee for review. Motion carried.

9. Director's Report

A crew went to Franklin to pick up the trains for Bay Beach Amusement Park. One additional trip will be made this week.

The City has purchased 433-501 & 525 St. George Street (Parcels 8-263, 7-670, and 7-668) on August 7, 2014. The DNR awarded a grant which will cover 50% of the cost.

The DNR completed the grant contract which will allow the City to purchase 517 St. George Street (Parcel 7-669). The DNR will fund 75% of the cost. The City hopes to receive the grant contract for review within the next few days. The owner has signed the offer to purchase.

The soil borings have been completed for the Joannes Stadium infield sports lighting. A lighting consultant is using that information to engineer the footings for the sports light poles.

A contract was awarded for the extension of the West Side Trail to Bond Street. Construction will begin soon.

The playground season will end on August 15, 2014, at 1 p.m.

Wading pools will remain open until August 17, 2014.

The outdoor pools will close for the season in mid-August. Colburn closes on August 17, 2014. Joannes and Resch close on August 21, 2014.

The Green Bay Pickleball Challenge was held at Edison Park on July 26, 2014. We had 35 teams from three states participating. Everyone had a great time!

The 2nd Annual Pickleball Classic will be held at Edison Park on Saturday, September 6, 2014. We expect 45 teams from four states to participate. Adults can register today!

The Preble Optimist Foundation sponsored rides on the Zippin Pippin on August 12, 2014. The Board of Education provided lunches to the students participating.

The UW-Green Bay Outward Bound program brought 75 youth volunteers for a day of service. We used the help to remove invasive species, woodchip trails, renovate exhibits, and clean buildings.

Ald. Moore wanted to thank Frank Hermans from Let's Be Frank Productions for the Bay Beach Dance Party theatre show. He was made an honorary Park staff member by the Bay Beach Amusement Park Manager.

A motion was made by Ald. Danzinger and seconded by Ald. Moore to receive and place on file the Director's Report. Motion carried.

A motion was made by Ald. Moore and seconded by Ald. Nennig to adjourn the meeting. Motion carried.

Meeting adjourned at 6:43 p.m.